



## Department of Procurement Services

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160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

December 9, 2022

RE: Addendum #1: **RFP 01042023LB Grounds Maintenance Services – 5 Acres or Less**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated December 8, 2022. The Contractor shall acknowledge receipt of this Addendum on Appendix B. Failure to do so may subject the Bidder to disqualification.

**Revision #1 –SMALL BUSINESS ENTERPRISES PARTICIPATION FORM**

The Small Business Enterprise Participation Form has been added to the Procurement site under RFP 01042023LB Grounds Maintenance Services – 5 Acres or Less and **MUST** be submitted with your proposal.

Thank you,  
Procurement Services